



## Supplemental Funding Principles

The Students' Association Appropriations Committee (SAAC) is responsible for managing the finances of the Students' Association in a way that is both fiscally responsible and in the best interest of the University of Rochester student body. The Students' Association (SA) budget is funded entirely by the AS&E Undergraduate Student Activity Fee contributed by each student, as part of their tuition. For this reason, it is our top priority to allocate funds in a manner that will cultivate positive student experiences.

In general, Supplemental Funding requests must align with the Student Organization's primary mission in order for them to be considered. Supplemental requests may be denied if an event, activity, or program is competing with an existing SA Funded program.

### Funding Principles by Supplemental Type:

#### Anniversary/Reunion

- Funding is available for College Student Organizations in good standing with SAAC and ARC
- SAAC Leadership will consider Anniversary/Reunion requests for organizations celebrating an Anniversary or Reunion ending in 0 or 5
- SAAC Leadership will consider a maximum of \$300 for Reunions being planned in conjunction with Alumni/Advancement.
  - For Meliora Weekend - Event, Activity, or Program must be listed on the Alumni/Advancement Office schedule of events.
- SAAC Leadership will consider a maximum of \$200 for Reunions that are being planned independently from Alumni/Advancement.
- Anniversary/Reunion funds are exempt from food restrictions

#### Club Sports Uniform

- SAAC Leadership will consider funding approximately 5 Club Sports per year for Away (dark colored) uniforms.
- SAAC Leadership will fund on first come, first served basis
- Organizations that have not previously received funding will take priority
- In general, SAAC will fund for Away Uniform tops only
  - Exceptions may be considered
- SAAC Leadership will consider the amount of time that the Organization has been active

- SAAC Leadership will review the Organization's standing with SAAC, ARC, & Club Sports Leadership
- SAAC Leadership will consider funding for Starters and a reasonable number of Substitutes

### Competition Registration and/or Travel

- Funding is available for College Student Organizations in good standing with SAAC and ARC
- The same Student Organization may only receive funding 2 times per year or \$4,000, whichever occurs first
- SAAC will generally consider travel expenses only within the United States and within a reasonable amount.
- SAAC will consider budgeting lodging accommodations in hotels only within reasonable financial limits.
- SAAC will consider budgeting gas expenses at a predetermined rate for Student Organizations to travel to approved competitions or programs.
- Club Sports are not eligible for Event or Program Supplemental Funding

### Conference

- Funding is available for College Student Organizations in good standing with SAAC and ARC
- Conference must further Organization's primary mission
- The same College Student Organization may only receive Conference funding once every other year
- SAAC Leadership will consider funding registration fees of \$100 per person for up to 4 members or a total of \$500 for organization members
  - If registration fees exceed the max, the organization must adequately explain how the additional cost will be funded.
- SAAC Leadership will consider partially funding reasonable travel and lodging expenses

### Cultural/Identity Based Tickets

- SAAC will consider funding a limited quantity of meal related ticket costs (up to \$20 per person, at a maximum of \$300) for one signature cultural program per year

### Equipment

- SAAC will consider equipment requests for long-term equipment, and not for recurring equipment purchases (ex. tennis balls, new soccer balls, etc.), Uniforms or individual-use-items (ex. baseball bats, pads, etc.).
- SAAC will consider the purchase of Safety equipment
  - Safety equipment for Competitive play is classified as equipment such as goalie gear, catcher gear, etc.
  - Quantity of fully funded equipment will be determined in conjunction with the Club Sports Advisor
- SAAC will only consider funding equipment for Student Organizations that have adequate storage space on campus

### Event or Program

- SAAC will consider funding for College Student Organization and Fraternity & Sorority Life groups
- Event or Program must be open to the entire undergraduate campus community

- An exception to this policy may be granted for Academic/Professional organizations on a case by case basis.
- The same Student Organization may only receive funding 2 times per year or \$4,000, whichever occurs first
  - Academic/Professional Organizations will be permitted to request funding
- SAAC will not fully budget a program where a Student Organization can profit.
- SAAC will require organizations that host programs whose expenses exceed \$1,000 to charge an entrance fee for the program unless the Committee deems that the program meets the following criteria:
  - Cultural or educational in nature
  - A demonstration that an entrance fee will materially impair the success of the program.
- SAAC will not consider Event or Program Supplemental Funding for Club Sports Organizations
- SAAC will consider one supplemental funding request for groups who received a “Did Not Meet Expectations” on the most recent annual SOAR review, as long as they have worked with ARC to come off of probation.

### Exceptional Student Organization

- SAAC will consider funding up to \$200 for Student Organizations that receive an “Exceeds Expectations” during the most recent annual SOAR review, as long as the expenses follow University of Rochester policy guidelines.

### New Club Sport

- SAAC will consider one (1) funding request per academic year
- SAAC will consider request for Club Sports that missed the budgeting deadline due to Final Recognition process
- SAAC will only consider funding requests for Organizations that are in good standing with ARC, SAAC, and WCSA

### Post Season

- SAAC will only consider funding requests for College Student Organizations in good standing with ARC, SAAC, and WCSA
- SAAC Leadership will consider funding requests for qualifying activities in the post season (i.e. Nationals, Sectionals, etc.)
  - Student Organization must have been awarded position in Post Season due to exemplary play in the regular season
- SAAC Leadership will consider funding up to half of the cost of travel within a reasonable amount
- SAAC Leadership will consider budgeting lodging accommodations in hotels only, within reasonable financial limits
- SAAC Leadership will consider funding registration fees of up to \$400

### Rental Car

- SAAC will consider funding for Student Organization’s that have a primary mission that requires travel
- SAAC will consider funding Rental vehicles for Student Organizations that have difficulty obtaining personal vehicles for travel
- SAAC will consider funding requests for the entire school year or on a case-by-case basis
- SAAC will fund for rental vehicles through Enterprise only

## Motor Vehicle Records

- SAAC will consider funding requests to pay for receiving MVRs for community engagement groups or groups whose mission requires the ability to use the SA vans