

Student Employment Application

Wilson Commons Student Activities

Requirements for Employment at the University of Rochester:

- You must be a registered, full-time, matriculated undergraduate student at the University of Rochester
- An I-9 form must be completed before you begin work
- A W-4 form will also need to be completed and on file in the Payroll Office
- During the academic year, students may be regularly scheduled to work a maximum of 20 hours per week between all campus jobs

Name: _____ UR ID Number: _____

Yr of Grad: _____ Major: _____

Are you at least 18 years of age? _____ Are you a US Citizen? **Y / N** VISA Status: _____

Campus Address (CPU): _____ Phone Number: _____

Home Address: _____ City, State, Zip: _____

Emergency Contact: _____ Phone Number: _____

Preferred Email Address: _____

<u>Position to which you are applying:</u>	Building Manager	Common Connection	Common Market
	Event Support	Hartnett Gallery	Program Assistant
			The Hive

Employment History (list most recent work experience first)

Employer	Dates	Job Responsibility & Reason for Leaving
_____	_____	_____
_____	_____	_____
_____	_____	_____

How many hours are you looking to work per week? _____

Do you have another campus job? _____ If yes, how many hours a week do you work? _____

Have you been awarded Federal Work Study? _____ If yes, how much? _____

How did you hear about this job? _____

Applicant's Signature: _____ **Date:** _____

*A resume may be submitted with this application.
Please return this application to the Common Connection, 201 Wilson Commons, for processing.*