



## POLICY AND REVIEW COMMITTEE

### Part A:

- 1) What is your student organization's mission statement? Please also state how your mission positively contributes to the campus community.
- 2) What positions are on your executive board and what are the class years of those in your organization fulfilling these roles?
- 3) How often do all of your executive board members meet and how often do all of your active members meet? How are these meetings successful and how could they be improved?
- 4) Have you been seeking new members for your organization? If yes, how?
- 5) How many active members do you have? Are you satisfied with your active membership? Why or why not?
- 6) How many associate members do you have?
- 7) How often do you meet with your adviser? What have your interactions been like?
- 8) How many of your members attended the Fall Leadership Conference?
- 9) What efforts are you taking to make your organization's programming accessible to the entire undergraduate student body?
- 10) How many programs/performances/publications has your group sponsored this academic year that have been open to the entire undergraduate body?
- 11) What is the date of your current constitution? Do you have an updated version of your constitution uploaded to your CCC site?
- 12) How does your organization train and transition new executive board members?
- 13) Please attach the PPAC forms for your organization from Spring Semester 2010 and Fall Semester 2011.

### Part B:

- 1) Does your organization fundraise? If yes, what does your organization fundraise for (your organization personally, charitable organization, etc) and how successful have they been?
- 2) Did your organization attend any external conferences this year? If yes, indicate how many members went, and the funding sources used.
- 3) Has your organization participated in community service or civic engagement? If so, what programs?
- 4) Check the following leadership skills your executive board and/or student organization needs more help in developing.
  - o Netiquette, Time Management, Collaboration, Publicity, Delegation, Conflict Management, Transition, Goal Setting, Assessment, and Budgeting
- 5) Do you collaborate with other organizations in the Rochester area?
- 6) Please list any awards and/or honors your organization has received.
- 7) Does your organization have member dues? If so how much are they? Do you know of potential members who have not returned or prospects that were unable to join because of the dues?
- 8) Did you feel adequately informed about the new event registration policies? Have you had any problems with the new event registration process?
- 9) What day or days of the week do you have regular meetings or rehearsals?

- 10) What time of day do you usually prefer for your meetings or rehearsals?
- 11) What space or spaces do you prefer for your meetings or rehearsals?
- 12) What kind of obstacles do you currently face when securing space reservations for your organization?
- 13) If there were new public spaces created on campus, what kind of space would benefit your organization? Please be specific (i.e. number of chairs, what kind of tables, what kind of floor, technology, etc.)
- 14) Please indicate any other information that would be helpful as we look at space needs of student organizations.

**Part C:**

**Community Service Organizations**

- How do the member organizations of the Community Service Network support one another? If they do not work together, what suggestions do you have for encouraging collaboration?
- Do you utilize campus resources (ex: SA vans, Zip Cars, City Cycles, bus lines) for traveling off campus to do community service work? If so, how accessible do you find these resources to be?

**Religious and Political Organizations**

- As a political or religious organization, you should have a clear mission statement regarding your ideology. Where is a list of issues that you support made available to the campus community?
- Please list at least two unique items (events, awareness, etc.) that your organization has brought to the campus this year.

**Class Council and Entertainment Programming Organizations**

- Do you feel you have access to adequate resources to assist you with programming (e.g. advisers, Virtual EMS, ticketing, event support, etc.)? Have these resources been accessible?
- How have your programs positively contributed to campus traditions, school spirit, and the sense of community on campus?

**Inter-Collegiate Competition Organizations**

- How many tournaments/competitions have you been to in the past year?
- How do you feel your team(s) performs in the tournaments/competitions? How are you performing compared to last year and what can be improved?
- How do new members usually adjust to the competition? How do you help them adjust?

**Cultural Organizations**

- Has your organization faced any resistance spreading awareness about specific cultural issues to students? If so what are those problems?
- Please describe what specific steps your organization is taking to spread cultural awareness and appreciation to the campus community?

**Honor Societies**

- Describe how you promote scholarship, leadership, service, and the other values of your national Honor Society to the campus community.

### **Pre-professional Organizations**

- It is clear that the purpose of your existence is to facilitate interactions between the students and faculty in your own department; however, what kinds of events do you plan to generate that are still specific to your mission yet have campus-wide appeal?
- How do you feel about co-sponsoring events with other pre-professional organizations, and if you are keen to the idea, how many events have you co-sponsored in the past and with who? Were they successful? What specifically made the co-sponsorship successful with the other group?
- Describe some networking opportunities you were able to provide the members of the group.

### **Communications and Media Organizations**

- How has your following/readership been on campus? What could be done to improve this following/readership?
- Are there any challenges that your group has experienced in regards to successful broadcasting or publishing your publication?
- Would you see any benefits from stronger collaboration between the various media groups? Please explain.

### **Performing and Fine Art Organizations**

- When does your organization have performances/ competitions or exhibits?
- Do you feel that your organization has suffered in attendance because of other performances/events occurring at similar times? If so, do you have any suggestions on how to better schedule performance/exhibit dates?

### **Awareness Organizations**

- Has your organization faced any resistance spreading awareness about your cause/issues to students? If so what are those problems?
- Please describe what specific steps your organization is taking to spread awareness and appreciation to the campus community?

### **Undergraduate Councils**

- It is clear that the purpose of your existence is to facilitate interactions between the students and faculty in your own department; however, what kinds of events do you plan to generate that are still specific to your mission yet have campus-wide appeal?
- How do you feel about co-sponsoring events with other Undergraduate Societies, and if you are keen to the idea, how many events have you co-sponsored in the past and with who? Were they successful? Do you think the success was due to the co-sponsorship?