Constitution Information & Template
Writing or updating a constitution?

This packet includes resources to get you started, including:

- The Constitution template
  - includes helpful tips and examples that can be removed as you finalize your constitution
- A final checklist to review before submitting your constitution
- list of important “Constitution vocabulary”
- An example of a final Constitution

This packet helps you get started, but do not hesitate to contact your advisor or your SA Policy & Review Committee liaison for further help and feedback. We’re here to help!

Once your constitution is complete, be sure to contact the SA Policy & Review Committee Chair (sa_policy@u.rochester.edu) to schedule a meeting with the Policy & Review Committee for approval!

Good luck!

SA Policy & Review Committee

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We the students, faculty, and staff of the University of Rochester hereby establish the [Organization Name] of the University of Rochester and enact this constitution for its government. Failure to follow this constitution could result in revocation of Students' Association recognition of this organization.

Article I. Purpose of Organization/Mission Statement
Define in paragraph form the goals, objectives, and purposes of this organization. What will the organization contribute to the quality of life on the University community? State any other relevant information.

Here's an example:

The Constitution Club at the University of Rochester aims to promote a greater understanding of constitutions and constitutional issues, stimulate interaction among constitutional scholars, and assist constitution-bearing SA Organizations at the University of Rochester in their work with the Policy & Review Committee. In addition, the Constitution Club will create documents that help other SA Organizations to properly update their constitutions.

Article II. Membership
Section A. Membership
1. Eligibility – All Students’ Association members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All University of Rochester faculty, staff, graduate students and Eastman students shall be eligible for associate membership. All members and associate members shall be listed on the organization’s Campus Club Connection site.

2. Definition of active member – State what a person must do in order to maintain active membership (attending minimum number of meetings/events, assisting with programs, etc).
3. Definition of associate member – State what a person must do in order to maintain associate membership. Do they have all rights and privileges of an active member? Can they vote and/or serve on the executive board?

Example 2.1: Membership
Article II. Section A. Membership
3. Definition of associate member – An associate member must attend at least ¼ of the meetings and/or events held by the Constitution Club. Associate members may not vote in elections or serve on the executive board.

Example 2.2: Membership
Article II. Section A. Membership
3. Definition of associate member – A non-SA member who fulfills all other requirements for active membership, but may not vote in elections or serve on the executive board.

Article III. Meetings and Voting
Section A. A meeting shall be valid if quorum is present. Quorum is defined as [between 1/2 and 2/3 etc.] of the organization’s active membership plus [one or more] officer(s).

Check this with your active membership definition.
- If active membership requirements are low, then a lot of members are needed to reach quorum. Is this realistic?
- If active membership requirements are high, then only a few members are needed to reach quorum and make big decisions for you. Is this okay?

Section B. Voting
1. Voting on any issue shall be official only if the meeting is valid.
2. All members shall have equal voting power.
3. Procedure – All decisions shall be arrived at by simple majority using a hand vote unless otherwise specified by the presiding officer. The President shall only vote to break a tie.

Article IV. Officers and Qualifications
Section A. Officer Positions
1. List the titles of all officer positions and qualifications to hold their offices.
2. If the organization handles any money, the SA requires them to have a Business Manager.
**Example 3.1: College Democrats**

**Article IV. Officers and Qualifications**

<table>
<thead>
<tr>
<th>Section A. Officer Positions</th>
</tr>
</thead>
<tbody>
<tr>
<td>All officer positions require at least one semester of active membership to qualify to hold the position.</td>
</tr>
<tr>
<td>1. President – Must have held an executive board position previously to qualify.</td>
</tr>
<tr>
<td>2. Vice-President</td>
</tr>
<tr>
<td>3. Secretary</td>
</tr>
<tr>
<td>4. Business Manager</td>
</tr>
<tr>
<td>5. Publicity Manager</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Section B. Duties of Officers</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. All officers shall be members of the Students’ Association.</td>
</tr>
<tr>
<td>2. All officers shall promote active recruitment of new members.</td>
</tr>
<tr>
<td>3. All officers shall enforce this constitution.</td>
</tr>
<tr>
<td>4. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.</td>
</tr>
<tr>
<td>5. The [specified officer] shall preside over the meetings and shall maintain organization within the club, communicate with other officers and delegate duties to maintain a functioning club that fulfills the purposes set forth above.</td>
</tr>
<tr>
<td>6. (Only if organization has a Business Manager) The Business Manager will be responsible for maintaining all finances and keep detailed records of all transactions.</td>
</tr>
<tr>
<td>7. [Specified Officer(s)] shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students’ Association. Also, the [Specified Officer] shall take roll call at all meetings, tally votes, keep an accurate list of organization members and take and maintain meeting minutes.</td>
</tr>
<tr>
<td>8. State the duties of additional officers.</td>
</tr>
</tbody>
</table>
Section C. Nominations and Elections

1. Nomination and Elections Procedure - State nomination and election procedures. There are various options for Nominations Procedures: Open Nomination, Executive Board nomination, etc.

2. Term of Office – State the length of the term of office for officer positions. When will officers take office and when will transitions occur?

3. Timing of Elections - State time of year in which elections will occur.

Example 4.1: Students Helping Honduras
Article IV. Officers and Qualifications

Section A. Officer Positions
All officer positions require at least one semester of active membership to qualify to hold the position

1. All officers shall be members of the Students' Association.
2. All officers shall promote active recruitment of new members.
3. All officers shall enforce this constitution.
4. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
5. The President shall preside over the meetings and shall maintain organization within the club, communicate with other officers and delegate duties to maintain a functioning club that fulfills the purposes set forth above. The President will also be responsible for maintaining contact with chapter Presidents from other universities.
6. The Vice-President will be responsible for assisting the President with the above tasks, especially those tasks pertaining to the Rochester community and CSN.
7. The Business Manager will be responsible for maintaining all finances and keep detailed records of all transactions. The Business Manager will also be responsible for attending all Business Manager meetings and reporting back to the other E-Board members.
8. The Secretary shall take roll call at all meetings, tally votes, keep an accurate list of organization members and take and maintain meeting minutes.
9. The Publicity Manager is responsible for the creation of flyers, banners, and online advertisements for all fundraising events. This also includes general maintenance of the CCC page for advertising purposes.
Section D. Vacancies, Resignations, and Removals
1. At the valid meeting following a vacancy of an office, the position is to be filled by the same manner described in the Nominations and Elections Procedure.
2. A vote of no confidence is a vote to remove an officer. Such a vote shall require a 2/3 majority of the active membership to pass the motion.
3. If a vote of no confidence on any officer is to take place, it must be given an official meeting's notice. Any member of an organization can call for a vote of no confidence.
4. An office shall be declared vacant as the result of a vote of no confidence.

Section E. Provisions of Advisor(s)
1. (if any)

Article V. Committees
Section A. Purpose of Committees
1. A committee shall be an organized group within [Organization Name] whose mission coincides and facilitates the overall mission statement of [Organization Name].
2. The goals of every committee must be in accordance and working towards the same goals as [Organization Name].
3. [Organization Name] shall ultimately be responsible for the actions of their committees.

Section B. Committees In this section, list all of the committees within the organization. Briefly explain each committee’s purpose, mission, and goals.

Section C. Chairperson
1. A committee chairperson shall preside over a committee.
2. State the process for which a chairperson is elected or appointed, including qualifications and term of position.
3. A committee chairperson shall report directly to the organization during regular meetings regarding current business of the committee.
4. A committee chairperson shall be responsible for maintaining the committee’s Campus Club Connection webpage.
5. State any other duties or positions the chairperson shall maintain by default, such as a position on the executive board.

Section D. Membership
1. All members of a committee shall be members of [Organization Name].
2. All members of [Organization Name] shall be eligible for committee membership.
3. State the process for which a member of the organization becomes a member of a committee.

Section E. Meetings
1. Meetings shall be presided over by the committee chairperson.
2. Meetings shall be determined by the committee chairperson and committee members as needed.
3. A valid meeting shall follow the same meeting and voting rules as mentioned above in Article III.

Section F. Budget
1. Committee budgets shall be determined and allocated by the organization’s executive board.
2. Committee budgets shall be managed by the committee chairperson in consultation with the organization’s business manager.
3. All financial requests shall be processed by the organization’s business manager.

Section G. Promotion and Publication
1. When promoting a committee, it shall be advertised as “X is a committee of [Organization Name].
2. When advertising an event sponsored by a committee, it shall be advertised as “X event is sponsored by Y, a committee of [Organization Name].
3. If organization is SA-funded, “[Organization Name] is SA funded” must also be included on all promotions, advertisements, and publications.

If you don’t have any official committees, delete Sections A-G and write “Not Applicable” below Article V. Committees.

Article VI. Finances
Section A. Students' Association members shall receive priority at SA-funded events conducted by this organization.

Section B. Funding
[Organization Name] [shall/shall not] be eligible for SA funding. (All SA-recognized organizations shall be eligible for funded status by submitting a budget unless they are religious or political in nature, or are exclusive [audition-only].)

Article VII. Classification
Section A. [Organization Name] shall be classified as a/an: [choose the most appropriate classification]

A. Academic Council - An academic council shall be any SA-recognized organization that works with, is advised by or is run in conjunction with an academic department related to a specific major, certificate or concentration program.
B. Academic Honor Society - An academic honor society shall be any SA-recognized group associated with a national or international society that recognizes students primarily for academic achievement.
C. Awareness - An awareness organization shall be any SA-recognized organization whose primary focus is the promotion of cultural, social, or political issues.
D. Club - A club shall be any SA-recognized organization that does not fit any other classification.
E. Club Sports - A club sport shall be any SA-recognized organization that is overseen by the Club Sport Council.
F. Community Service - A community service organization shall be any organization whose primary mission is service to the campus and Rochester community through formal or informal consultation with local nonprofit
agencies, government, and community-based organizations. Such services may improve residents’ quality of life, fulfill specific community needs, or deliver financial resources to partner organizations.

a. Organizations seeking SA recognition that are determined to meet these qualifications shall be classified as Community Service and will form under the jurisdiction of the Community Service Network. The SA recognizes the Community Service Network as a network.

G. Entertainment Programming - An entertainment programming organization shall be any SA-recognized organization responsible for providing and promoting campus-wide programs and college traditional events.

H. Fraternity/Sorority - A fraternity or sorority shall be any group that is overseen by Fraternity and Sorority Affairs. A fraternity or sorority shall be subject to the Expectations for Excellence as deemed appropriate by the Office of the Dean of Students.

I. Intercollegiate Competition - An intercollegiate competition organization shall be any SA-recognized organization that travels to other universities to compete or who host competition at the University of Rochester.

J. Network - A Network shall be any SA-recognized organization that involves other SA-recognized organizations coming together to work cooperatively.

K. Performing and Fine Arts - A performing and fine arts organization shall be any SA-recognized organization whose mission is to promote the arts and artwork through performances, shows, and exhibitions.

L. Political - A political organization shall be any SA-recognized organization that advocates for or endorses a certain candidate, official or political party. A political organization shall also be any organization that advocated against or denounces a certain candidate, official or political party. All political organizations shall be advised by the Rochester Center for Community Leadership.

M. Pre-Professional - A pre-professional organization shall be any SA-recognized organization that fosters and disseminates profession-specific knowledge and supports the professional and personal growth of its members.

N. Publication/Media - A publication/media organization shall be any SA-recognized organization that regularly produces a newspaper, journal, magazine, television show or radio show.

O. Religious - A religious organization shall be any SA-recognized organization that subscribes to and promotes a religious doctrine. All religious organizations shall be overseen by the Interfaith Chapel staff.

**Article VIII. Adoption of the Constitution**

**Section A.** Two-thirds of the active membership, or more if the organization decides, must approve the constitution.

**Section B.** This constitution will be ratified upon approval of the Senate and the signature of the Speaker.

**Section C.** This constitution shall not conflict with the Students’ Association constitution or by-laws.

**Article IX. Amendments**

**Section A.** Adoption and ratification of amendments to this constitution shall follow the same procedure as adoption of the entire constitution.

**Article X. By-laws**

**Section A.** At least a 2/3 majority of the active membership must approve the by-laws and any amendments.
Section B. By-laws should not conflict with this constitution or the SA constitution or by-laws.

Article XI. Hazing Policy
Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by the [Organization Name]. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

Article XII. Discrimination Policy
The [Organization Name] of the University of Rochester does not discriminate against any individual or organization of individuals on the basis of age, color, disability, ethnicity, gender identity, gender expression, marital status, national origin, race, religion, sex, sexual orientation, veteran status, or political affiliation.

___________________________________________________ __________________________
Signature of Officer Submitting Constitution Date

___________________________________________________ __________________________
Signature of SA Speaker Granting Recognition Date
Part II: Constitution Checklist

Before you submit your constitution, check these last few items!

Step 1. Check the formatting

Your formatting should match the Mock Constitution included on page xx

• Are the SA Logo and Organization Name on top of the first page?
• Did you update the date in the header?
• Does the footer include your organization’s name?
• Is the entire document in black, Lucida Grande 11 pt. font with uniform margins and indentations?
• Did you delete all of the boxes from the template?

Step 2. Read your Constitution

Make sure the information is clear and accessible.

• Are there any terms used that need to be defined?
• Does this reflect how your organization operates?
• If you were new to the organization, could you understand the constitution?

Step 3. Check your changes

Recall why you embarked on your constitution change in the first place.

• Have you addressed these issues?

Make a list of the things you changed in your constitution.

• Please include this list in the body of your email to the committee chair!
Part III: Key Terms

**Mission Statement:** Every organization, proposal, or initiative starts with a mission: an overall goal, both broad and specific, which informs your venture.

<table>
<thead>
<tr>
<th>Example 1.1:</th>
<th>Campus Activities Board</th>
</tr>
</thead>
<tbody>
<tr>
<td>Article I.</td>
<td>Purpose of Organization/Mission Statement</td>
</tr>
<tr>
<td></td>
<td>The purpose of the Campus Activities Board shall be to provide varied and interesting programs for as many undergraduate students and members of the University community as possible, and enable other groups to program effectively. Factors for selecting these activities include, but are not limited to, tradition, culture, community, perceived enjoyment and value. While CAB should collaborate with faculty, staff, alumni and other students, the target audience for all programming shall be River Campus undergraduates.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Example 1.2:</th>
<th>Debate Union</th>
</tr>
</thead>
<tbody>
<tr>
<td>Article I.</td>
<td>Purpose of Organization/Mission Statement</td>
</tr>
<tr>
<td></td>
<td>The purpose of this organization shall be to promote debate as an intellectual activity, to provide opportunities for all members of the organization to practice and improve their debating skills, and to participate in intercollegiate debate tournaments as the representatives of the University of Rochester.</td>
</tr>
</tbody>
</table>

**Executive Board:** The elected officers of the group.

<table>
<thead>
<tr>
<th>Example 2.1:</th>
<th>Debate Union</th>
</tr>
</thead>
<tbody>
<tr>
<td>Article IV.</td>
<td>Officers and Qualifications</td>
</tr>
<tr>
<td></td>
<td>Section B. Duties of individual officers:</td>
</tr>
<tr>
<td></td>
<td>5. President – To preside over meetings, to run practices in the absence of coaches, to represent the Debate Union on and off campus, to coordinate meetings and conferences with the Students’ Association, to be the liaison between advisors and students, and welcoming new members</td>
</tr>
<tr>
<td></td>
<td>6. Vice-President – To carry out the duties of the president in his or her absence, to assist the president in his or her duties, and to coordinate the creation and ordering of team apparel.</td>
</tr>
<tr>
<td></td>
<td>7. Worlds Captain – To represent the worlds parliamentary debate team, to maintain the health and safety of the worlds team, to coordinate the worlds team, and to run extra practices in the absence of a coach.</td>
</tr>
<tr>
<td></td>
<td>8. Business Manager – To coordinate and submit all paperwork to the Students’ Association and to aid the president in general coordination with the Students’ Association.</td>
</tr>
<tr>
<td></td>
<td>9. Web Master – To maintain the website and listerv and to coordinate email communication.</td>
</tr>
</tbody>
</table>
SA Member: A Students’ Association member is a University of Rochester undergraduate of the College who has paid their SA activities fee.

Non-SA Member: All University of Rochester faculty, staff, graduate students and Eastman students. Non-SA Members are ONLY ELIGIBLE FOR ASSOCIATE MEMBERSHIP.

Quorum: The minimum number of voting members of a group that must be present to make a meeting of that group valid.
- Groups often choose a level between 1/2 and 2/3 of active membership.
- The requirement often includes the presence of an executive board member.

Note: Be careful with the relationship between quorum requirements and active membership requirements. If everyone on your email list was an active member, would you ever have quorum at a meeting?

<table>
<thead>
<tr>
<th>Active Members:</th>
<th>Associate Members:</th>
</tr>
</thead>
<tbody>
<tr>
<td>• The “rank and file” members of the group; they attend and participate in activities regularly.</td>
<td>• Usually a lower threshold of participation than for active members.</td>
</tr>
<tr>
<td>• Must be an SA Member.</td>
<td>• May/may not be SA Members. Remember: Non-SA members can only be associate members.</td>
</tr>
<tr>
<td>• Almost always have voting privileges.</td>
<td>• May/may not have voting privileges.</td>
</tr>
<tr>
<td>• Counted for quorum.</td>
<td></td>
</tr>
</tbody>
</table>

Example 3.1: Colleges Against Cancer

Article I

Purpose of Organization/Mission Statement

Membership

2. Definition of Active Member - An active member must attend at least 2/3 of club meetings each semester. In addition, an active member must sign up for tabling shifts when required and participate in at least ⅔ of our club’s events.

3. Definition of Associate Member - An associate member must attend at least one meeting, one tabling shift, and one event per semester. An associate member has the same rights as an active member besides voting rights.
Part IV: Mock Constitution

Here’s an example of an adequate constitution for the “Constitution Club”, an imaginary SA Organization. This constitution was completed using the SA Constitution Template found on the Policy & Review Committee website. All supplementary information from that template has been deleted.

Your constitution should look very similar to this constitution when you are finished with the update! We hope this mock constitution is helpful as you finalize your constitution change!

Thanks so much,

SA Policy & Review Committee
We the students, faculty, and staff of the University of Rochester hereby establish the Constitution Club of the University of Rochester and enact this constitution for its government. Failure to follow this constitution could result in revocation of Students' Association recognition of this organization.

Article I. Purpose of Organization/Mission Statement
The Constitution Club at the University of Rochester aims to promote a greater understanding of constitutions and constitutional issues, stimulate interaction among constitutional scholars, and assist Constitution-bearing SA Organizations at the University of Rochester in their work with the Policy & Review Committee. In addition, the Constitution Club will create documents that help other SA Organizations to properly update their constitutions.

Article II. Membership
Section A. Membership
1. Eligibility – All Students’ Association members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All University of Rochester faculty, staff, graduate students and Eastman students shall be eligible for associate membership. All members and associate members shall be listed on the organization’s Campus Club Connection site.
2. Definition of active member - An SA Member who attends at least 1/2 of both meetings and events in a certain semester.
3. Definition of associate member – An associate member must attend at least two of the meetings and/or events held. Associate members may not vote in elections.

Article III. Meetings and Voting
Section A. A meeting shall be valid if quorum is present. Quorum is defined as 1/2 of the organization’s active membership plus one officer.
Section B. Voting
1. Voting on any issue shall be official only if the meeting is valid.
2. All members shall have equal voting power.
3. Procedure – All decisions shall be arrived at by simple majority using a hand vote unless otherwise specified by the presiding officer. The President shall only vote to break a tie.

Article IV. Officers and Qualifications
Section A. Officer Positions
1. President – Must have held an executive board position for at least one semester previously.
2. Vice-President
3. Secretary
4. Business Manager
5. Publicity Manager
Section B. Duties of Officers
1. All officers shall be members of the Students' Association.
2. All officers shall promote active recruitment of new members.
3. All officers shall enforce this constitution.
4. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
5. The President shall preside over the meetings and shall maintain organization within the club, communicate with other officers and delegate duties to maintain a functioning club that fulfills the purposes set forth above.
6. The Business Manager will be responsible for maintaining all finances and keep detailed records of all transactions.
7. The Secretary shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students’ Association. The Secretary shall take roll call at all meetings, tally votes, keep an accurate list of organization members and take and maintain meeting minutes.
8. The Constitutional Scholar will engage in the intense study of constitutional provisions, and will present a report of significant constitutional scholarship to one general interest meeting every month.

Section C. Nominations and Elections
1. Nomination and Election Procedure - Nominations can be made by any member, including any member who wishes to run for that position. All nominations must be seconded. A vote will be taken by secret ballot. A nominee must have a majority of quorum votes to become elected
2. Term of Office - President, Vice President, and Business Manager will serve for a one year term. Secretary and Publicity will serve a one semester term. The President and Business Manager must be able to fulfill the entire term.
3. Timing of Elections - Elections in the Fall semester will be during the second week of November. Elections in the Spring semester will be in the second week of April.

Section D. Vacancies, Resignations, and Removals
1. At the valid meeting following a vacancy of an office, the position is to be filled by the same manner described in the Nominations and Elections Procedure.
2. A vote of no confidence is a vote to remove an officer. Such a vote shall require a 2/3 majority of the active membership to pass the motion.
3. If a vote of no confidence on any officer is to take place, it must be given an official meeting's notice. Any member of a organization can call for a vote of no confidence.
4. An office shall be declared vacant as the result of a vote of no confidence.

Section E. Provisions of Advisor(s)

Article V. Committees
Section A. Purpose of Committees
1. A committee shall be an organized group within Constitution Club whose mission coincides and facilitates the overall mission statement of Constitution Club.
2. The goals of every committee must be in accordance and working towards the same goals as Constitution Club.
3. Constitution Club shall ultimately be responsible for the actions of their committees.

Section B. Committees
Constitution Club Caucus Committee

Section C. Chairperson
1. A committee chairperson shall preside over a committee.
2. The committee chairperson shall be elected by the vote of active members of the Constitution Club Caucus Committee by the same method described in Article IV, Section C.

3. A committee chairperson shall report directly to the organization during regular meetings regarding current business of the committee.

4. A committee chairperson shall be responsible for maintaining the committee’s Campus Club Connection webpage.

5. The Committee Chairperson will be responsible for caucuses of both broad and narrow scope, and the constitutional interpretations that result from each of these caucuses.

Section D. Membership
1. All members of a committee shall be members of Constitution Club.
2. All members of Constitution Club shall be eligible for committee membership.
3. Members of the Constitution Club Caucus Committee must attend at least 1/2 of the organization’s meetings - Constitution Caucuses - and must participate in the revision of at least 5 constitutions.

Section E. Meetings
1. Meetings shall be presided over by the committee chairperson.
2. Meetings shall be determined by the committee chairperson and committee members as needed.
3. A valid meeting shall follow the same meeting and voting rules as mentioned above in Article III.

Section F. Budget
1. Committee budgets shall be determined and allocated by the organization’s executive board.
2. Committee budgets shall be managed by the committee chairperson in consultation with the organization’s business manager.
3. All financial requests shall be processed by the organization’s business manager.

Section G. Promotion and Publication
1. When promoting a committee, it shall be advertised as “X is a committee of Constitution Club.
2. When advertising an event sponsored by a committee, it shall be advertised as “X event is sponsored by Y, a committee of Constitution Club.
3. If organization is SA-funded, “Constitution Club is SA funded” must also be included on all promotions, advertisements, and publications.

Article VI. Finances
Section A. Students' Association members shall receive priority at SA-funded events conducted by this organization.

Section B. Funding
Constitution Club shall be eligible for SA funding.

Article VII. Classification
Section A. Constitution Club shall be classified as a Club.

Article VIII. Adoption of the Constitution
Section A. Two-thirds of the active membership, or more if the organization decides, must approve the constitution.

Section B. This constitution will be ratified upon approval of the Senate and the signature of the Speaker.
Section C. This constitution shall not conflict with the Students’ Association constitution or by-laws.

Article IX. Amendments
Section A. Adoption and ratification of amendments to this constitution shall follow the same procedure as adoption of the entire constitution.

Article X. By-laws
Section A. At least a 2/3 majority of the active membership must approve the by-laws and any amendments.
Section B. By-laws should not conflict with this constitution or the SA constitution or by-laws.

Article XI. Hazing Policy
Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by the Constitution Club. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

Article XII. Discrimination Policy
The Constitution Club of the University of Rochester does not discriminate against any individual or organization of individuals on the basis of age, color, disability, ethnicity, gender identity, gender expression, marital status, national origin, race, religion, sex, sexual orientation, veteran status, or political affiliation.

___________________________________________________ __________________________
Signature of Officer Date
Submitting Constitution

______________________________________ __________________________
Signature of SA Speaker Date
Granting Recognition

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